

University of Birmingham

Paper outlining Chair's Actions taken between June and September 2010

Topic and Purpose of the paper

- 1 APRC is invited to **receive** the attached report and to **note** the Chair's Actions.

Chair's Actions

- 2 The following actions were taken between June and September 2010:
 - a) Amendment to the Regulation 5.2.11 (b) governing Registration Arrangements for Sabbatical Officers of the Guild of Students

The Chair approved amendments to the Regulation following consultation with Legal Services for immediate effect.
 - b) Amendment to Student Maternity Guidelines.

The Chair approved minor amendments to the guidelines following consultation with HR and Legal Services.
 - c) Amendment to Collaborative Doctoral Research Policy relating to approval of programme of study

The Chair approved minor amendments to the Policy relating to the approval process of new programmes of study.
 - d) Amendment to Code of Practice for Student Development and Support in Schools, relating to feedback on assessments

The Chair approved amendments to the Code of Practice relating to the timeframe for feedback on assessments.
 - e) Amendment to Code of Practice Taught Programme and Module Assessment Feedback relating to feedback on examinations
 - f) Amendment to Regulations 7.4.1 (a), 7.4.2 (c), 7.4.5 (a), 7.4.7 (h) and 7.4.8 (f) relating to postgraduate research degrees.

The Chair approved amendments to the Regulations relating to the requirements of registered students. Further amendments were approved relating to transfer from a Professional Doctorate to MD, DDS or PhD with Integrated Study
 - g) Amendment to Code of Practice on the Assessment of Research Degree Theses

The Chair approved amendments to the Code of Practice to clarify wording around doctoral and registered students, and amendments relating to links to relevant Regulations.

- h) Amendment to Code of Practice on Taught Programme and Module Assessment relating to coursework submission processes

The Chair approved amendments to the code of practice which removed the requirement to supplement electronic submission of assignment with a paper copy.

- i) Amendment to Code Of Practice on the Supervision and Monitoring Progress of Research Students relating to conflict of interest

The Chair approved amendments to the Code of Practice following consultation with Legal Services. The amendment relates to the inclusion of a section on monitoring Conflicts of Interest with regards to the relationship between the Supervisor and research student which may adversely affect the impartial supervision of the student's research.

- j) Amendment to the Regulations 3.2.2 (c) relating to timescale for feedback arrangements and 3.2.4 relating to requests for exemptions to this timescale

The Chair approved amendments to the Regulations following consultation with the Academic Policy and Quality on the timescale for feedback to assessments and exemptions from this deadline.

- k) Amendment to Code of Practice on Student Development and Support relating to Heads of Student Development and Support

The Chair approved amendments to the Code of Practice on Student Development and Support following consultation with Student Support and Development.

- l) Amendment to the Regulation 5.3.1 (a) – (v) relating to student fees

The Chair approved amendments to the Regulations for clarity following consultation with the Finance Team.

- m) Amendment to the Code of Practice on Freedom of Speech on Campus relating to escalation of issues

The Chair approved an amendment to the Code of Practice following consultation with the Director of Student Support and Development. The amendment relates to the procedure for escalating issues.

- n) Approval of creation of Working Group to draft a Code of Practice on Reasonable Adjustments.

Timing

3 To come into effect from 2010/11