

Code of Practice on Taught Programme and Module Assessment
(Extract)

11.7 Recording of Marks

- 11.7 .1 A module is a coherent and identifiable unit of learning and teaching with defined learning outcomes. A module is passed if its specified learning outcomes have been achieved. The assessment of each module shall be designed so as to assess the achievement of the learning outcomes of the module. The assessment of each module shall generate a single integer mark between 0 and 100. A number of different assessments may be combined within a module to generate the single mark.

NEW CLAUSES TO BE INSERTED HERE ON CALCULATIONS AND ROUNDING

- 11.7 .2 Where there is more than one assessment contributing to the module mark, principal academic units may specify that particular assessments must be passed in order to pass the module (known as 'internal hurdles'). The weighting of each assessment, or the requirement to pass a particular assessment, must be clearly stated as a percentage of the module mark in the approved module descriptions, as published on the Academic Services website. The website is updated to take into account approved late changes to module content or assessment. Within a single module or pair of linked modules, principal academic units may permit poor performance in one assessment to be compensated by strong performance in another assessment. Where this is applied, a set of guidelines should be agreed by the Board of Examiners, and the guidelines applied to all Registered Students taking the module. There is no compensation between unlinked modules.
- 11.7 .3 The pass mark for all Level M modules is normally 50 and the pass mark for Level C, I and H modules is normally 40. Pass marks may alter according to specific programme requirements.
- 11.7 .4 Marks should be entered into the Banner Interface Records Management System (BIRMS) by the date specified each year in guidance issued by Academic Services. All module marks and progression and award decisions must entered by BIRMS. Principal academic units not using BIRMS will be reported to the University Progress and Awards Board.