

Higher Doctorate Regulations

Proposed Changes

- 7.6.2(b) Replace Academic Services and Academic & Student Administration with Registry to ensure consistency throughout document and with other Codes and to reflect the new name of the section.
- 7.6.2(c) For clarity to refer to the submitted publications
- 7.6.4(a) This clause has been removed as the names of the assessors are withheld from the candidate thus making it impossible to hold a viva examination and the point is inconsistent with the recommendations available to the examiners. Points 7.6.4(b) to (d) renumbered.

Revised Regulation

7.6 Higher Doctorates – Assessment and Award

7.6.2 Submission of Work

7.6.2 (a) Candidates shall submit their work within one year of the confirmation of approval of their candidature.

7.6.2 (b) Candidates shall be required to submit three copies of the work, bound in accordance with University requirements, in the format set out in the guidelines published by the ~~University's Academic Services division~~ Registry.

7.6.2 (c) Work which has been included, or is about to be included, in a submission for any other award of any higher education institution or professional or learned body may be included and so marked in the ~~numbered~~ list of submitted publications. This work will not be taken into account in assessing a submission, but will be regarded as supplementing the remainder of the work.

7.6.2 (d) If any part of the work is submitted in a foreign language, an attested translation may be required.

7.6.2 (e) For the degree of DMus as composer no fewer than three original compositions for different musical combinations must be submitted as exercises: at least one of these combinations shall be for some musical combination not including pianoforte, and at least one of them shall include or consist of a continuous and well organised movement of a substantial nature.

7.6.2 (f) Candidates shall pay any applicable fee on submission of the work.

7.6.3 Assessors

7.6.3 Normally one internal and two external assessors shall be nominated by the Head of School, except where the candidate is a member of this University's staff, when all assessors shall be external to the University.

7.6.4 Assessment Process and Assessors' Recommendation

~~7.6.4 (a) The assessment shall be primarily of the printed and published work submitted by the candidate but may also include an oral examination or any further written or practical test that the assessors may consider necessary.~~

7.6.4 (b) Having considered the work, the assessors shall submit individual reports to the Senate or delegated authority, with a joint recommendation that:

- (i) the degree be awarded, or

(ii) the degree be not awarded.

7.6.4 (e b) Where the assessors are unable to reach a joint recommendation, an adjudicator shall be appointed. The procedure for appointing an adjudicator shall be as laid down by the Senate or delegated authority. The adjudicator shall be given access to the original reports and submission and shall make a final recommendation.

7.6.4 (-c) Candidates may be permitted, at the discretion of the Senate or delegated authority, to reapply for candidature after three years where assessors recommend that the degree be not awarded.