

Academic Policy & Regulations Committee

There will be a meeting of the Academic Policy & Regulations Committee at **11.30am** on **06 June 2011**, in Arts G37.

Apologies for absence should be addressed to Nina Morris, Academic and Student Administration, Academic Services (tel. 42265 email: n.l.morris@bham.ac.uk).

Nina Morris
Secretary

AGENDA

- 1 Minutes APRC 11.06.01
To approve:
The minutes of the meeting held on 19 May 2011.
- 2 Matters arising on the Minutes not addressed elsewhere on the agenda
 - (a) Update on action arising from minute 11/16 (iii) relating to the Student Concerns and Complaints Policy.
 - (b) Update on action arising from minute 11/09 (c) relating to an amendment in the Regulations to include provision for practice Based Research
- 3 Code of Practice on Extenuating Circumstances and Fit to Sit Procedures APRC 11.06.02
A proposal for a new Code of Practice on Extenuating Circumstances and Fit to Sit Procedures.
- 4 Code of Practice on Reasonable Adjustments APRC 11.06.03
A proposal for a new Code of Practice on Reasonable Adjustments.
- 5 Amendments to Regulation 8 APRC 11.06.04
A proposal for amendments to Regulation 8 relating to Student Conduct nomenclature in order to reflect the terminology in other areas of the University Regulations and Codes of Practice.
- 6 Amendments to Code of Practice on Misconduct and Fitness to Practise Committees APRC 11.06.05
A proposal for amendments in order improve the processes and procedures around Misconduct and Fitness to Practise, and provide clarity for both staff and students.

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| 7 | <u>Amendments to Code of Practice on Plagiarism</u> | APRC 11.06.06 |
| | A proposal for a number of revisions to the Code of Practice; the summative changes of which relate to the plagiarism meeting and penalties. | |
| 8 | <u>Amendment to PGR CoPs</u> | APRC 11.06.07 |
| | A proposal for a number of revisions to the Code of Practice for the Supervision of Research Degree Students and the Code of Practice for the Assessment of Research Degree Theses relating to the process for addressing Plagiarism in Research Degree Theses. | |
| 9 | <u>Amendment to Code of Practice on the Conduct of Centrally Coordinated Formal Written Examinations</u> | APRC 11.06.08 |
| | A proposal to amend the Code of Practice in order to add in an additional section relating to alternatives to assessment. | |
| 10 | <u>Report to APRC on procedures for transferring from the PGCert Learning and Teaching in Higher Education onto the PGCert Academic Practice in CLAD</u> | APRC 11.06.09 |
| | A report on the procedures for transferring students from the PGCert Learning and Teaching in Higher Education onto the PGCert Academic Practice in CLAD. | |
| 11 | <u>Request for Exemption</u> | |
| | (a) A request for exemption from Regulation 6.2.2 relating to the maximum duration of the PGCert Academic Practice. | APRC 11.06.10 |
| | (b) A request for exemption from Regulation 6.1.2(a) in order to regularise existing practice for the BPhil Social Work with Children and Young People and BPhil Social Work with Adults | APRC 11.06.11 |
| 13 | <u>Chairs Action</u> | APRC 11.06.12 |

To note:

That Chair's Action was taken in May to approve the following:

- (a) An exemption from section 5.2.2 of the Code of Practice on Assessment of Research Degree Theses for the MRes Biomedical Research to permit the College of MDS to require that all students undertaking this award must undertake an oral examination.
- (b) An exemption from Regulations 5.2.1 (b) (i) and the Policy and Procedures for the Accreditation of Prior Learning for the Postgraduate Diploma and MSc in Physician Assistant Studies to allow students to transfer from the PGDip onto the MSc with greater than the 2/3 credits usually allowed under APL guidance.

13 Date of Meetings for the Academic Year 2011/12

To note:

That the following meetings will be held in 2011/12 in The Beale Room
(Committee Room 1), G32, Aston Webb:

04 October 2011, 10.00 – 12.00

02 February 2012, 10.30 – 12.30

17 May 2012, 2.30 – 4.30