

# UNIVERSITY OF BIRMINGHAM

## Academic Policy & Regulations Committee

There will be a meeting of the Academic Policy & Regulations Committee at **2.30pm** on **17 May 2012**, in the Beale Room.

Apologies for absence should be addressed to Nina Morris, Registry, Academic Services (tel. 42265 email: [n.l.morris@bham.ac.uk](mailto:n.l.morris@bham.ac.uk)).

Nina Morris  
Secretary

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### AGENDA

1. Minutes APRC.12.05.01  
(enclosed)  
*To approve:*  
  
The minutes of the meeting held on 2 April 2012
2. Matters arising on the Minutes not addressed elsewhere on the agenda
  - a. Marks for recording on the Student Transcript
  - b. Code of Practice on External Examiners
  - c. Professional Doctorate in Forensic and Clinical Psychology
3. Code of Practice on Distance Learning APRC.12.05.02  
(enclosed)  
*To consider:*  
  
A new Code of Practice on Distance Learning.
4. Code of Practice on Taught Programme and Module Assessment APRC.12.05.03  
(enclosed)  
*To consider:*  
  
Amendments to the Code of Practice on Taught Programme and Module Assessment, pertaining to moderation.
5. Student Representation System Policy APRC.12.05.04  
(enclosed)  
*To consider:*  
  
Minor amendments to the Student Representation System Policy.
6. Code of Practice on Student Attendance and Reasonable Diligence APRC.12.05.05  
(enclosed)  
*To consider:*  
  
Amendments to the Code of Practice on Student Attendance and Reasonable Diligence in response to changes to Points Based System by the UK Border Agency.

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| 7.  | <u>Code of Practice on Discipline in Residences</u><br><br><i>To consider:</i><br><br>Amendments to the Code of Practice on Discipline in Residences, to align more closely with the Regulation 8.                                                                                     | APRC.12.05.06<br>(enclosed)               |
| 8.  | <u>Timetabling and Teaching Space Policy</u><br><br><i>To consider:</i><br><br>Amendments to the Timetabling and Teaching Space Policy.                                                                                                                                                | APRC.12.05.07<br>(enclosed)               |
| 9.  | <u>Legislation pertaining to Postgraduate Researchers</u><br><br><i>To consider:</i><br><br>Amendments to legislation pertaining to Postgraduate Researchers in light of Woolf Report.                                                                                                 | APRC.12.05.08<br>(enclosed)               |
|     | (a) Amendments to the Code of Practice on Admission of Students & Terms of Reference Graduate School Management Board                                                                                                                                                                  | APRC.12.05.08<br>Appendix A<br>(enclosed) |
|     | (b) Amendments to the Code of Practice on Supervision and Monitoring Progress of Postgraduate Researchers                                                                                                                                                                              | APRC.12.05.08<br>Appendix B<br>(enclosed) |
|     | (c) Amendments to the Code of Practice on the Assessment of Research Degree Theses, Nomination of Examiners form and Thesis Submission declaration form                                                                                                                                | APRC.12.05.08<br>Appendix C<br>(enclosed) |
|     | (d) Recommended actions following Woolf Report                                                                                                                                                                                                                                         | APRC.12.05.08<br>Appendix D<br>(enclosed) |
|     | (e) Guidance to Schools on process for plagiarism checking in research degree theses                                                                                                                                                                                                   | APRC.12.05.08<br>Appendix E<br>(enclosed) |
| 10. | <u>Student Charter</u><br><br><i>To consider:</i><br><br>Amendments to the Student Charter                                                                                                                                                                                             | APRC.12.05.09<br>(enclosed)               |
| 11. | <u>Exemption from Regulations for four MSc programmes in the School of Biosciences</u><br><br><i>To consider:</i><br><br>A request for exemption from Regulations for four MSc programmes in the School of Biosciences pertaining to an addition of a programme level internal hurdle. | APRC.12.05.10<br>(enclosed)               |

12. Paper for discussion on the progression criteria for three MSci programmes in Biosciences

APRC.12.05.11  
(to follow)

*To consider:*

A paper for discussion on the progression criteria for three MSci programmes in Biosciences.

13. Date of Meetings for the Academic Year 2011/12

*To note:*

That the next meeting of APRC will be held in the Law Board Room on Friday 01 June 2012 at 9.30am.