UNIVERSITY OF BIRMINGHAM

REGULATIONS

2007 - 2008

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Executive Brief

Contain principles and standards designed to control or govern conduct or provide direction at a more detailed level than Ordinances. They may be amended or augmented through the University's own committee system.

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6.1: Rights of Access to the University

6.1.1 All members of the University and employees have the right of access to all land and buildings owned by the University for any legitimate purpose connected with the work, business and social activities of the University, except:

a. buildings or space within buildings properly allocated exclusively for the use of particular University employees or otherwise not designated for general access.
b. any part of the University access to which is restricted or closed temporarily or otherwise on the authority of an authorised senior officer of the University, or
c. where an authorised senior officer has, for good reason and acting within his or her authority, specifically barred an individual from general access to the University or from access to a specific part of it.

6.1.2 Any member or employee entering a part of the University within 6.1.1(a) or 6.1.1(b) above without the specific authorisation of an authorised senior officer of the University or invitation of the person to whom the space has been properly allocated is trespassing and is liable to be proceeded against for a disciplinary offence.

6.1.3 Persons who are not members of the University or employees have no such right of access unless expressly or impliedly invited onto University property (except space access to which is prohibited or restricted as above) for lawful and legitimate purposes by any such members or employees or by a notice authorised by the Director of the Estate Management Office who, in common with the Registrar and Secretary, may decline to give, or if given withdraw any such invitation or licence in individual cases without giving reasons.

6.2: Vehicles

6.2.1 In these Regulations, "vehicle" means a vehicle of any description and includes a machine or implement of any kind drawn or propelled whether by animal or mechanical power and includes bicycles tricycles and invalid carriages and "drive" and "driver" shall be interpreted as including "ride" and "rider".

6.2.2 No person shall drive a vehicle on University premises without observing these Regulations which shall be deemed to incorporate those provisions of the Common and Statute Law applicable to drivers and vehicles on public roads.

6.2.3 All persons driving, using or parking a vehicle not registered in the name of the University in the grounds of the University do so at their own risk, whether to themselves, their passengers, the vehicle or its contents. All persons driving motor vehicles on University premises must satisfy themselves that their third party insurance policies are valid for University roads. The University will not be responsible for any loss of or damage to any such vehicle or to any person or any thing contained therein or thereon however the loss or damage may be caused.

6.2.4 The Estates Committee may from time to time determine routes of entry and exit, parking sites and times between which vehicles may be brought on to and taken from the University grounds; may specify speed limits and otherwise regulate traffic and parking and may at any time prohibit any person from bringing a vehicle on to University premises.

6.2.5 No member of the University or person employed by the University shall bring or cause a motor vehicle to be brought on to University premises without first obtaining from the Director of Estate Management the appropriate permit for the current academic year. Permits for motor vehicles are issued to individuals by the Director's Office; are not transferable; remain the property of the University and must be returned to the issuing office on demand.

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6.2.6 All drivers shall comply with the indication given by the signs regulating traffic within the University and shall obey the directions of the University's traffic control staff.

6.2.7 No person shall drive a vehicle on University premises at a speed exceeding 20 miles per hour unless the vehicle is being used for fire brigade, ambulance or police purposes.

6.2.8 Drivers of vehicles shall accord precedence to a pedestrian on any carriageway within the limits of a pedestrian crossing and shall approach a crossing in a manner that enables them to stop before reaching it unless they can see that there is no pedestrian on the crossing. Pedestrian crossings on University roads shall be indicated by the marking of the carriageway with a pattern of alternate black and white stripes unless the surface itself be utilized for providing stripes which would otherwise be required to be black.

6.2.9 Driving instruction may not be given in the grounds of the University.

6.2.10 No vehicle except an invalid carriage shall be driven or parked on any footpath or grassed area within the University grounds nor parked on that side of any road on which two yellow lines are painted nor (unless driven by a person suffering from some physical defect or disability) in a space marked as for the use of disabled drivers' vehicles.

6.2.11 No vehicle shall be parked in car parks or elsewhere on the University campus for more than 24 hours unless authorized by the Director of Estate Management. Only such light running repairs may be carried out as are necessary to enable vehicles to be removed from thence except in those areas designated for more extensive repairs.

6.2.12 The Director of Estate Management may cause any vehicle found parked in an unauthorized place or manner or in any way in contravention of these Regulations to be detained and may have any vehicle removed if it constitutes a danger or obstruction or is parked on a footpath or a grassed area. The owner of any vehicle so detained or removed will be required to pay such fee as may be laid down from time to time by the Estates Committee to cover the cost of the vehicle's detention or removal and storage. If such a vehicle is not claimed and removed from the University grounds by the owner within one month of the date of posting by registered post a notice from the Director of Estate Management requesting him or her to do so, the University may dispose of it at its discretion and from the proceeds recover the cost of its detention, removal and any other relevant expenses.

6.2.13 Failure to observe these Regulations shall render the owner of the vehicle concerned liable to reimburse the University the expense incurred in tracing the ownership of the vehicle.

6.3: Notices and Notice Boards

6.3.1 No notices whatsoever may be placed on the fabric of University buildings either on the inside or the outside of these buildings.

6.3.2 Notice boards are provided in the University and are intended to facilitate the conduct of University business and activities. Their use is for this purpose only and is subject to the following conditions:

1. Notice boards associated with the administration of the University are under the control of the Registrar and Secretary or of his or her Assistant who, in consultation where necessary with the Dean, is authorised to give permission for notices to be posted.
2. Notice boards in academic Schools or Departments are under the immediate supervision of the Heads of the School or Department and anything placed on them is subject to their consent or that of their deputy.
3. Notices should be of a reasonable size and should not be unduly large.

6.4: Loud Hailers

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The use of loud hailers of any sort in the University precincts is forbidden unless the Registrar and Secretary has previously given permission.

6.5: Access to University Engineering Services

All persons are forbidden without express permission from the Director of Estate Management:

1. To interfere with any of the University engineering services or with the fabric of buildings.
2. To enter University subways, plant rooms or service ducts.
3. To enter building sites or parts of buildings where building operations are in progress.

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