Title	Report of Progress and Awards Board Activity 2011-12
Author/Contact	Vicki Phillips, Taught Student Administration Manager

Purpose	Provides information on the activity and decisions taken by the Progress and Awards Board within and notwithstanding regulations during 2011-12.

Timing	For APRC February 2013

1. Progress and Awards Board Activity 2011-12

The role of the Progress and Awards Board is to determine recommendations made notwithstanding regulations (where special or extenuating circumstances have not been considered by the School) received from Boards of Examiners for taught programmes. The Board meets up to four times per year and cases that require Progress and Awards Board approval between meetings are submitted for consideration by Chair's Action or by delegated Chair's Action.

2. Progress and Awards Board Meetings 2011-12

Meetings of the Progress and Awards Board were held on 20th June 2012, 12th September 2012, 14th November 2012 and 20th December 2012.

The following items of business were discussed at the meetings:

(i) Chair's Actions
Summaries of Chair's Actions taken since the previous meeting were received.

(ii) Recommendations Made Notwithstanding Regulations
Decisions were made on recommendations from Boards of Examiners, notwithstanding regulations, where Extenuating Circumstances had not been presented.

3. Summary of Recommendations referred to the meetings of the Progress and Awards Board during 2011-12

Reason for referral	**Number of Cases**
Award degree Notwithstanding Regulations	6
Award Aegrotat degree	5
Award classified degree to a deceased student	1
Sit modules for which student has already gained credit	8
Request for student to follow non-standard programme requirements	4
Withdrawal on the grounds of academic failure due to not showing reasonable diligence in their programme of study	2

4. Summary of Chair's Actions taken during 2011-12.

Reason for referral	**Number of Cases**
Extension to the maximum period of registration	41
Award degree Notwithstanding Regulations	10
Award Aegrotat degree	1

Sit modules for which student has already gained credit	6
Request for student to follow non-standard programme requirements	14
Withdrawal on the grounds of academic failure due to not showing reasonable diligence in their programme of study	10
Progression with fewer than 100 credits	3
Calculation of module mark disregarding marks for the MCQ assessment due to procedural irregularity (error in exam paper)	16
Additional re-sit attempt due to a procedural irregularity	4

5. Regulatory issues referred to APRC

(i) Following recommendations to award the MSc in Computer Science to two students with a single fail in a 10 credit module with a mark below 40%, the members of the Progress and Awards Board recommended that APRC undertake a review of the regulations for the award of taught postgraduate degrees and minimum mark thresholds, looking at the regulations in comparison with appropriate competitor institutions.

(ii) A proposal for a minimum threshold of final year credits to be completed above which it would be appropriate to award a classified degree to a student who would be unable to complete their programme of study, due to significant illness or death was submitted for approval by APRC.