For the Academic Policy & Regulations Committee **APRC.12.11.01**

23 November 2012

University of Birmingham

Academic Policy and Regulations Committee
A Sub-Committee of Senate

Secretary: Dr Stephen Gower (from February 2013)

Terms of Reference 2012/13

a. To keep under review policy and academic regulations for the operation of taught and research programmes.
b. To monitor national and international developments in relation to academic policy and to recommend appropriate actions and responses. This includes policy developments related to academic provision and experience, including student complaints and discipline.
c. To consider and, if thought appropriate, approve on behalf of the Senate proposals for amendments to, exemptions from and creation of new academic and student-related Regulations and guidance / policies / Codes of Practice below the level of Regulation.
d. To consider and make recommendations to the Senate and the Council regarding proposals for amendments to, exemptions from and creation of new academic and student-related clauses of Statute, Charter and Ordinances.
e. To monitor strategic risks relevant to the work of the Committee as determined by the Strategic Risk Register.
f. Acting as a Progress and Awards Board:
    i. To determine recommendations made notwithstanding regulations (where special or extenuating circumstances have not been considered previously) received from Boards of Examiners for taught programmes.
    ii. To determine decisions concerning the progress and status of individual research students, within and notwithstanding regulations.

Constitution and membership for 2012/13

Position	**Name**	**Term of Office (to 31 July)**
Deputy Pro-Vice-Chancellor (Education) in the Chair	Professor Jeff Bale	2013
Vice-President (Education and Access) of the Guild of Students	Mr Simon Furse	2013
Director of Legal Services	Ms Carolyn Pike	*Ex Officio*
Head of Academic Policy and Standards	Mrs Gillian Davis	*Ex Officio*
One Representative from Directors of Knowledge Transfer, Directors Postgraduate Research or other appropriate member of staff as	Professor Chris Thomas, College of Life and Environmental Sciences	2013

nominated by the Head of College		
One representative from Directors of Education	Dr Glyn Watson	2013
Two representatives from Heads of Schools	Professor Ken Dowden, College of Arts and Law Professor Jon Rowe, College of Engineering and Physical Sciences	2013
One representative from programme leads in Schools	Dr Alison Cooper, College of Medical and Dental Sciences	2013

Reporting relationship
Reports to Senate on a termly basis, and may report to other University Committees as appropriate.

Receives annual report from the Progress and Awards Board on business undertaken throughout the year, at the Autumn meeting of APRC.

Papers and Minutes
Papers considered by the Academic Policy and Regulations Committee, and minutes of meetings, can be found online at http://www.birmingham.ac.uk/university/governance/senate/aprc.aspx.